

SANITARY RECOMMENDATIONS FOR THE HOSTING OF EVENTS AT PALAIS DES CONGRES D'ANTIBES JUAN LES PINS

This document presents, at its publication date of 26 June 2020, the COVID 19 risk prevention measures for the public, organisers and staff during the preparation and execution of the event (DSC 2020 Europe VR).

As the health situation evolves and government requirements change, this document and the measures presented may be updated.

REGULATION OF ACCESS TO THE SITE

- >> Wearing of the mask is compulsory in the common areas (for the public, the organizers and the staff),
- >> Provision by the Palais des Congrès of hydro-alcoholic gel at the entrance of all meeting areas (main entrance, conference rooms, exhibition, reception, etc...),
- >> Presence of a security guard on the ground floor with mask and plexiglass screen on the reception desk (*masks are given to participants who do not have one – provided by the organizers*).
- >> Provision of masks to participants (*in case of lack of equipment*).

INFORM / RAISE AWARENESS OF PARTICIPANTS AND EXHIBITORS ABOUT THE INSTRUCTIONS

- >> Display of the instructions for barrier gestures
- >> Installation of ground markings, when necessary,
- >> Raising awareness among reception officers of the observation of measures by participants.
- >> Communication in advance by the organizers about the instructions set up at the Palais des Congrès (*website, event reception site...*).

DETERMINE THE APPROPRIATE CONDITIONS FOR INTERVENTION ON THE ASSEMBLY AND DISMANTLING SITES

- >> Compulsory wearing of personal protective equipment for all outdoor participants and exhibitors (*mask, visor, gloves...*).

IMPLEMENT PHYSICAL DISTANCING

- >> Installation of markings on the ground to impose a single direction of traffic - entry and exit - to avoid people crossing,
- >> One-way stairs and escalator,
- >> Ground markings will be placed when necessary (reception desk, cloakroom...),
- >> Public panoramic elevator: only one person at a time.
- >> The organizers should be able to define arrival times for each participant (or group of participants) in order to avoid an influx of people at the same time and queues.

REINFORCE HYGIENE MEASURES AND LIMIT THE POINTS OF CONTACT

- >> Installation of Plexiglas protective equipment (reception, cloakroom...),
- >> Reinforcement of cleaning staff: reception areas, frequented areas, sanitary facilities, contact points: handles, buttons, handrails, doors, lifts..,
- >> Increase in the frequency of waste removal,
- >> Eliminate, as far as possible, the use of contact points (handles, buttons...): access doors to toilets, committee rooms, amphitheatre blocked by door blocks,
- >> In the bathroom: Reinforcement of cleaning / disinfection as regularly as possible - floor markings for queues,
- >> Ventilate/ventilate spaces, when possible (*committee rooms, catering area, etc...*).
- >> Favour online ticketing solutions, recommend printing badges at home.

PROVIDE FACILITIES AND FLOW MANAGEMENT IN SPECIFIC LOCATIONS.

RECEPTION/DRESSING/LUGGAGE AREAS

- >> Install Plexiglas screens - affix markings on the floor - organize/manage queues.
- >> Equip employees with suitable individual protective equipment (*visors, masks, goggles...*).

CATERING AREAS

- >> Regulate the flows by adopting solutions for reservations, online ordering, individual box, outside catering... / space out the tables / avoid shared sales tools such as menus and buffets,
- >> Provide ground markings in the queues, if applicable.
- >> Provide direction for entrances and exits.

CONFERENCE AND MEETING SPACES / AUDITORIUMS / EXHIBITION SPACE

- >> Fitting out the conference areas by signalling the usable seats (*1 seat/2 in staggered rows*),
- >> Arrangement of grouping spaces allowing the observation of hygiene measures and distance of 1 meter between 2 persons,
- >> Setting a direction for inputs and outputs,
- >> Wearing of the mask is mandatory in technical control (*technicians and organizers*).